



COLLEGE OF YOUTH EDUCATION IN TANZANIA (CoYETA)

P.O.BOX 11836 MLANGO MMOJA AREA MWANZA -TANZANIA

TEL: +255(028)2540305, +255753188061, +255687231447 FAX: +255(028)2540305

Email: coyeta2014@gmail.com or info@coyeta.ac.tz, Website: www.coyeta.ac.tz



APPLICATION FORM FOR 2019/2020 (SEPTEMBER INTAKE)



STAMP SIZE
PHOTO WITH
NAMES WRITTEN
ON THE BACK

APPLICATION FORM NUMBER _____

(Note: Please fill all details in block letters)

1.0 PERSONAL PARTICULARS

1.1 Surname: _____

First Name: _____ Middle Name: _____

(Note: The names and initial entered in this form must be exactly the same as those appearing on your CSE Form iv /A.C.S.E – Form VI or other certificates to be used for admission. If there is no surname or middle name in your certificate please do not write.)

1.2 Sex: Male Female

1.3 Date of Birth: _____

1.4 Place of Birth : _____

1.5 Citizenship: _____

1.6 Religion: _____

1.7 Marital Status: Married Single

1.8 Address: _____

1.9 Telephone: _____

1.10 Profession: _____

1.11 Father's Name: _____ Occupation: _____

1.12 Mother's Name: _____ Occupation: _____

1.13 Do you have any kind of disability? Yes. No. If yes, specify _____

(Note: This information is required for the college to arrange appropriate means of assisting you once you are admitted. It will in no way affect the decision to admit you).

2.0 FOR EMERGENCIES: Person to be Contacted

2.1 Full Names: _____

2.2 Relationship: _____

2.3 Address: _____

2.4 Telephone: _____ Fax: _____ E- mail: _____

3.0 EDUCATION BACKGROUND AND EMPLOYMENT RECORDS

3.1 Primary and Secondary Education

S/N	NAME OF SCHOOL ATTENDED	LOCATION	ADMISSION DATE	GRADUATION DATE	AWARD	CERT. INDEX NO/EXAM NO

3.2 University /College Education

S/N	NAME OF INSTITUTION ATTENDED	LOCATION	ADMISSION DATE	GRADUATION DATE	AWARD

3.3 Employment Record

Please give details of your employment record in the table below.

S/N	NAME OF EMPLOYER	POST HELD	DATES

4.0 LANGUAGE FLUENCY

LANGUAGE	SPOKEN			WRITTEN		
	Fair	Good	Very Good	Fair	Good	Very Good

5.0 SPONSORSHIP

The sponsor should indicate here that the candidate would receive financial support for year(s) he or she will spend at CoYETa.

Name of Sponsor: _____

Address: _____ Tel: _____

Business OR Activity: _____ Fax/E – mail: _____

I _____ confirm that my organisation will give full financial support to _____ during the period of his/her education at CoYETa if he/she has accepted.

Date: _____ Signed: _____

Official stamp or seal

6.0 DECLARATION

I _____ hereby do declare that all information given on this form is correct, and that I solemnly accept and abide by the college by-laws and/or other regulations.

NOTE:

- All tuition fees as indicated above should be paid through CRDB Bank account number **0150355105000** named **COLLEGE OF YOUTH EDUCATION IN TANZANIA (CoYETa)**.
- All hostel monies should be paid through NMB Bank account number **31110013723** named **COLLEGE OF YOUTH EDUCATION IN TANZANIA (CoYETa)**.
- Both of these two banks have their agents nearby the college (in the same building) of which the student can effect the indicated payments.

7.0 ATTACHMENTS

Please include the following with this application

- a) Photocopies of your Academic Certificates OR Result Slip (Form IV and Form VI)
- b) Birth Certificate
- c) Original bank paying slip

8.0 PROGRAMMES OFFERED FOR ACADEMIC YEAR 2019/2020

8.1 Programmes Offered

Programme Code	Programme Name	Duration (Years)
BCPS	Basic Technician Certificate in Procurement and Supply	1
BCA	Basic Technician Certificate in Accountancy	1
BCBA	Basic Technician Certificate in Business Administration	1
DPS	Ordinary Diploma in Procurement and Supply	2
DA	Ordinary Diploma in Accountancy	2
DBA	Ordinary Diploma in Business Administration	2

8.2 Fee Structure

8.2.1 Basic Technician Certificates (NTA Level 4)

Item	Amount (Tshs)
Tuition Fee	710,000
Administrative costs:	
NACTE fee	15,000
Admission form	10,000
Student's Identity Card	5,000
Students' Organisation Contribution	5,000
First Aid	5,000
Graduation	20,000
Examination fee	50,000
Stationery	40,000
Admission Fee	40,000
GRAND TOTAL	900,000

8.2.2 Ordinary Diplomas

Item	Amount (Tshs)
Tuition Fee	810,000
Administrative costs:	
NACTE fee	15,000
Admission form	10,000
Student's Identity Card	5,000
Students' Organisation Contribution	5,000
First Aid	5,000
Graduation	20,000
Examination fee	50,000
Stationery	40,000
Admission Fee	40,000
GRAND TOTAL	1,000,000

Note:

- Hostel facilities are available at an additional cost of Tsh 400,000/= per year.
- Expectation costs of the meals in Mwanza City is at least Tsh. 6000-10,000/= per day.

MODE OF PAYMENT BY INSTALMENTS

A: Basic Technician Certificates (NTA Level 4)

S/N	INSTALLMENT	DUE DATE	AMOUNT IN LOCAL CURRENCY (TSHS)	AMOUNT IN FOREIGN CURRENCY (USD)
1	1 st Instalment	09 SEPTEMBER, 2019	300,000	150
2	2 nd Instalment	09 DECEMBER, 2019	200,000	100
3	3 rd Instalment	09 MARCH, 2020	200,000	100
4	4 th Instalment	09 JUNE, 2020	200,000	100
GRAND TOTAL			900,000	450

B: Ordinary Diplomas (NTA Level 5&6)

S/N	INSTALLMENT	DUE DATE	AMOUNT IN LOCAL CURRENCY (TSHS)	AMOUNT IN FOREIGN CURRENCY (USD)
1	1 st Instalment	09 SEPTEMBER, 2019	400,000	200
2	2 nd Instalment	09 DECEMBER, 2019	200,000	100
3	3 rd Instalment	09 MARCH, 2020	200,000	100
4	4 th Instalment	09 JUNE, 2020	200,000	100
GRAND TOTAL			1,000,000	500

Note:

- All amounts indicated above (Tshs 900,000 for Certificates and Tshs 1,000,000 for Diploma) are for one academic year.
- Payment can be made at once or by instalments as indicated above.
- Fees once paid are not refundable.

When you have attached all requirements, kindly send to:

The College of Youth Education in Tanzania (CoYETa)
Admission Office
P.O. Box 11836, Mwanza, Tanzania